

Assuring Quality Education for Real Estate Professionals
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x 2QFH WKH FODVV VWDUWV \RX DUHUHTXLUHPHQWREHHLQ IXOO DWWH
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x <RX DUH DEOH WR MRLQ WKH YLUWXDO FODVVURRP E\ XVLQJ \RXU P
FRPSXWHU DV ORQJ DV DOO WKH V\WHP UHTXLUHPHQWV DUH EHLQ
UHJLVWHULQJ IRU WKLV FODVV DV WKH FDQFHODWLRQ SROLF\ LV H
QRW SUHSDUH E\ KDYLQJ WKH FRUHHFW HTXLSPHQW

x 3OHDVH UHPHPEHU LI \RX XVH \RXU SKRQH RU WDEOHW \RX ZLOO Z
DQG XQGHUVWDQG LI \RX JHW D FDOO \RX FDQ QRW DQVZHU LW GXU
RU GHVNWRS FRPSXWHU WR DYRLG LVVXH

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DQG FODVV DWWHQGDQFH

KREC POLICIES

&ODVV EHLQJ ~~FRQVWVXKBOBXJRW~~ ~~FRQVWVXKBOBXJRW~~ ~~FRQVWVXKBOBXJRW~~ 60 minutes after UULYH ODWH
start time as well as after lunch break <RX ~~FRQVWVXKBOBXJRW~~ ~~FRQVWVXKBOBXJRW~~ ~~FRQVWVXKBOBXJRW~~ KRX
LQVW ~~FRQVWVXKBOBXJRW~~ ~~FRQVWVXKBOBXJRW~~ ~~FRQVWVXKBOBXJRW~~ WURRP HWF

v 8QOHVV EHLQJ XVHG DV WKH PDLQ ~~FRQVWVXKBOBXJRW~~ ~~FRQVWVXKBOBXJRW~~ ~~FRQVWVXKBOBXJRW~~
GHYLFHV VXFK DV WDEOHWV DUH QRW DOORZHG WR EH RQ DQG
WKH RQOLQH PRQLWRU LQVWUXFWRU

v 3OHDVH UHIUDLQ IURP ~~FRQVWVXKBOBXJRW~~ ~~FRQVWVXKBOBXJRW~~ ~~FRQVWVXKBOBXJRW~~ VURRP
v 0DWHULDQV ZLOO EH HPDLOHG WR \RX HOHFWURQLFDOO\ SULRU W
UHDGHUV DUH QRW SHUPLWWHG GXULQJ FODVV LQVWUXFWLRQ XQ
LQVWUXFWRU

KREC PROCEDURES

5(*,675\$7,21 &\$1&(//\$7,216
5HJLVWUDWLRQ LV UHTXLUHG 1R PRUH WKHQ RQH OLFHQVHH SHU RQ
SHUVRQ SHUHQDEOH ~~FRQVWVXKBOBXJRW~~ ~~FRQVWVXKBOBXJRW~~ ~~FRQVWVXKBOBXJRW~~ SULRU WR FODVV 5HYLHZ WKH FC
WUDQVIHU SROLFLHV ORFDWHG RQ WKH .5, :HEVLWH

EVALUATIONS:

At the end of the session, as long as all requirements were followed. You will be emailed a link to access the evaluation and affidavit form. The email will be sent around **4:00 pm EST**. To obtain full credit for the class, you must complete the affidavit and evaluation form by **5:30 pm EST**. Both items are required by KREC and are submitted to them electronically.

Your opinions are valued and this is how we maintain high quality course content and instructors. KREC and the KRI Staff review the evaluations. Please help us meet our goal to bring you the highest quality education.

COMPLETION/CERTIFICATES:

Completion certificates are emailed, to the email that was provided during registration within 10 days of course completion.

Class attendance records will be sent to the KREC within ten (10) business days of the class completion date. You are not required to forward your certificate to them. You should keep your certificate in the event any discrepancy occurs for your verification. If you require Commission notification prior to that time, please submit your completion certificate for verification of attendance to the Commission.

OUT OF STATE CREDIT APPROVAL:

States may accept an out of state compliance form for individual credit. Please check with the real estate commission of the state you are seeking approval for clarification.

APPRAISERS:

Most real estate continuing education courses are not approved for appraisal certification. This is due to the requirements of the Appraisal Board. A real estate continuing education course must contain 70% or more appraisal information to be approved. The majority of our courses do not. KRI will indicate in the credit hours section of a course if that specific course was submitted and approved with KREAB. For courses that are approved, the licensee is responsible for submitting the certificate to KREAB for credit.

AUCTIONEERS:

The Kentucky and Tennessee Auctioneer Board accepts most of the courses offered by KRI. You may fax copy of your completion certificates to your respective Auctioneer Board.

You are a valued customer and we are honored that you selected KRI to meet your education requirements. Make sure to visit the Kentucky REALTOR® Institute website for other course offerings.

Website: www.kyrealtorinstitute.com

Course Calendar: <http://www.kyrealtorinstitute.com/calendar>

KRI Policies: <http://www.kyrealtorinstitute.com/policies-procedures>

Please call us at 859.263.7377 or email kri@kyrealtors.com, if you have additional questions/ comments or would like information on other courses we provide.